



DORAL COLLEGE

SHOULD I WITHDRAW?



- Review the college's academic calendar and make sure you still have time to drop or withdraw.
- Review the syllabus for the course(s) in question. Read the instructor's policy on late work. Does your instructor accept late work? If so, what is the instructor's penalty for late work? Determine if you have the opportunity to turn in any missed assignments, but don't forget to calculate the penalty. In many cases, work that is more than 3-4 days past due may earn no higher than an F due to the late penalty. When in doubt or if you've had an emergency, contact your instructor. But remember, they don't have to make exceptions. Make sure to be courteous and make contact in a timely manner.
- Calculate what your final grade will be. Estimate what you will earn on the assignments that are left in the course. Be realistic when you estimate—don't calculate you will earn A's on all remaining assignments if you don't think that is truly possible. If your instructor does not allow late work, make sure you leave any zeros as is. Don't change them in your estimate unless you know for a fact your instructor will accept them.
- Use your syllabus or the "Grades" tab in Canvas to find the weights for the different types of assignments that make up your course.
- You will need to calculate a "final grade" for each category in the course. Canvas shows the "final grade" earned thus far for each category. In some cases, that grade may already have been finalized. For example, if you have no more projects left, then the grade you will see for the "Projects" category is already final and complete. But maybe you have one more test or three (3) more quizzes, so you will have to estimate what the final grade in each of those categories will turn out to be.
- Use the calculator in Canvas to help with the mathematical calculation of your final grade.
- Review the "[Consequences of Withdrawal](#)" section in the Student Resource Center before you make your final decision with your advisor.